

**December 11, 2017  
Skiatook, Oklahoma**

THE SKIATOOK BOARD OF EDUCATION, CITY OF SKIATOOK, COUNTY OF TULSA, MET IN REGULAR SESSION ON THE ABOVE DATE WITH THE FOLLOWING MEMBERS PRESENT: MIKE MULLINS, SUSAN RIDENOUR AND JAY SCHNOEBELN. TIM ALLEN AND KA'LU UNDERWOOD WERE ABSENT.

MINUTES CLERK: CATHY TARWATER

**Item 1: Flag Salute and A Moment of Silence.**

**Item 2: Meeting was called to order by the acting board president, Mike Mullins, at 6:00 pm.**

**Item 3: Determination of a quorum was established by the acting board president, Mike Mullins, with the following members present: Mike Mullins, Susan Ridenour and Jay Schnoebelen. Tim Allen and Ka'Lu Underwood were absent.**

**Item 4: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour affirming that the Skiatook Board of Education's December 11, 2017 agenda was posted in accordance with 25 OS. Sup. 1999-311.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 5: Comments from the public: None**

**Item 6: Principal's Report: Steve Mason & Christy White, Marrs Elementary.**

**Item 7: Superintendent's Report: See Attachment.**

**Item 8: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the Consent Agenda Items, (a-g).**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 9: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the following Donations for SY 2017-2018:**

- a. \$90.00 from Wal-Mart to the HS Archery Club Activity Fund Account; and
- b. \$500.00 from Cherokee Nation to the FFA Activity Fund Account.

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 10: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve for 3 board members to attend the NSBA Conference in San Antonio, on April 7- April 9, 2018.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

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**Item 11: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the 2018-2019 and the 2019-2020 School Calendars, as presented.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 12: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve a Medical Leave of Absence for Dawn Walker.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 13: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve a Memorandum of Agreement between the Oklahoma State Regents for High Education and Skiatook Public Schools.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 14: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the Student Technology Insurance Program, 1:1 Guidebook and the Parent/Guardian Technology Responsible Use Agreement for the 2018-2019 school year.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 15: Proposed executive session to discuss the following pursuant to OS 25, Section 307 (b)(1): Discussing the employment, hiring, appointing, promoting, demoting, disciplining or recognition of any salaried public officer or employee, specifically the following positions and personnel for the 2017-2018 school year:**

**a. Superintendent's Evaluation**

**b. New Hire: (Certified)**

**SIE: (1) Teacher**

**c. New Hires: (Support)**

**d. Resignation: (Certified)**

**NMS: Secretary**

**Stephanie Lindsey**

**Daycare: 1 full/1 part-time**

**Item 16: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to convene in executive session at: 6:50 pm.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

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**Item 17: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to return to open session at: 8:26 pm.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 18: Statement of the executive session minutes was read by the acting Board President, "During executive session, only items on the agenda were discussed and no votes were taken."**

**Item 19: Motion was made by Mike Mullins, seconded by Susan Ridenour to hire McKenzie Burton as an Elementary Teacher at SIE starting January 31, 2018 on a temporary contract.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Motion was made by Mike Mullins, seconded by Susan Ridenour to hire the following support personnel on temporary contracts for the remainder of SY 2017-2018:**

<b>Shellie Beard</b>	<b>NMS</b>	<b>Admin. Assistant</b>
<b>Kim Ginn</b>	<b>Daycare</b>	<b>(full-time)</b>
<b>Jennifer Buckner</b>	<b>Daycare</b>	<b>(part-time)</b>

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the resignation from Stephanie Lindsey, to be effective on January 30, 2018.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 20: New Business:**

**Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve a Memorandum of Understanding with Creeks Behavioral Health Services for SY 2017-2018.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Item 21: Board comments and questions: None.**

**Item 22: Motion was made by Susan Ridenour, seconded by Jay Schnoebelen to adjourn.**

**Vote:**

<b>Mike Mullins:</b>	<b>Yes</b>	<b>Susan Ridenour:</b>	<b>Yes</b>
<b>Jay Schnoebelen:</b>	<b>Yes</b>	<b><u>Motion carried.</u></b>	

**Meeting was adjourned at: 8:31 pm.**

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**Board President**

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**Board Clerk**

